This temporary "new" procedure for assistance is as follows:

- 1. The applicant will complete the application.
- 2. The applicant will forward the application to the Worthy Matron or the Secretary of his/her chapter or the nearest chapter if the applicant is a non-member.
- 3. The Worthy Matron and the Secretary act as the committee to investigate.
- 4. The Committee will review the application to ensure that it is complete, has the proper signature and meets the requirements for assistance or a scholarship award as established in the Georgia Manual and Code.
- 5. If found to be eligible, the Worthy Matron and Secretary will sign the application as the recommending approval authority. The Secretary will forward the application and required copies to the appropriate Grand Chapter committee for further action.
- 6. At the first chapter meeting upon return to regular meetings, when the Worthy Matron reports her actions taken during the Pandemic, she will include the receipt of the application, the name of the applicant, names of the investigating committee, recommendation and the results of the application.